

**Molokai Arts Center
Board Meeting Minutes
Oct. 5, 2017 FINAL
Molokai Arts Center**

Meeting Attendance:

xGreg Kahn x Daniel Bennett x Beth Johnson
XJoyce Haase Josiah Ching xPaula Scott x Brandon Jones Executive Director
Guest(s):

Call to Order: The meeting was called to order by: Greg at 3:35

Action Items

Approval of September 11, 2017 Minutes moved by: Dan Seconded by: Beth
Carried unanimously
Approval of Oct Financial Report: moved by: Joyce Seconded by: Paula
Carried unanimously
Approval of James Jack travel funds: \$300 for honorarium moved by: Paula
Seconded by: Beth Carried approved

Information

-Artist in residence application submitted by Brandon for review. Amendments were made to include reserving the right to review if work is different from what proposed and a timeline that artist will chose to work from and put a date on the doc. Paula will research what it takes to put it out on CAFE.

Note: for program proposal, include statement that a 60 day lead time is needed

-By laws revision/review needed. Greg broke it up into parts and that we do one a month and review in increments. Articles 1-3 slated for Nov meeting

-Any language seen needed to add to MOU with Desiree for the gallery at her furniture store: digital inventory, what commission rate, payment terms (time frame aka monthly reconciliation). Selling work from the showroom here which is MAC stuff. Think of things for the MOU to submit to Brandon

-NY artist Judith Miller about art book donation so that we know specs to build bookshelf. Will send via USPS and media rate.

-HC award and timeline to get images photographed on Nov. 6 from 4-6 pm

-Upcoming events:

Art Bar (Tuesdays): Nov. 7 5-7 pm Dec. TBA Jan: Ava Fedorov Feb: TBA

Price: \$30 non members \$24 members 10-12 people limit Stipend: \$100

-Soup 'R Bowl is March 3rd. Reservation made-need to pay deposit and rental fee. Send out letter early to donations to the auction (ask HC if MAC can put a request in newsletter for donations)

Rent a trash bin

Need to think about lining up musicians

-Plant and Pot sale Dec 9th 8-9 member preview 9-2 open to the general public

-Volunteer list: double check for accuracy

-Discussion on whether or not to look at investing in condo purchase to generate revenue, etc.

Instead will reach out to MAC supporters to donate space for artist in residence

Financial Report: (Dan)

Treasurer's Report 10/5/17

Opening Balance (As per account, 9/1/17) \$79,791.71

Deposits in September \$1,304.99

Outstanding invoice MMS Molokai LIVE grant \$320.00

Total September Income \$1,624.99

Expenditures in September

Salaries for executive director, studio manager, kupuna instructor. \$1,895.00

Rent and utilities \$1,111.22

Accounting \$1,000.00

HA supplies \$40.52

Total September Expenses \$4,046.74

Estimated Adjusted Balance 10/5/17 \$77,369.96

Note:

Expenditures in October to date \$1,364.00

Estimated Current Balance \$76,005.96

President's Report: (Greg)

Executive Director's Report: (Brandon)

Possible mural project with Stephen Koa Kakaio. Maybe HA program tie-in:

McInerney grant application

Awaiting word from HTA regarding part 2 deposit (30%):

Committee Reports

Ad Hoc Lease Committee: lease signed and delivered

Ad Hoc Communications Committee (Paula):

Update on status of uploading missing minutes to the website: Have uploaded nearly all of what was sent in-Kim Markham will check her desktop here on Molokai to see if she has any of the missing minutes. After that, will finish uploading the remaining docs. At this point, still missing:

2011: Apr, Aug, Sep

2012: Jul, Sep, Dec

2016: Jul (did not meet)

-Would like to add email of the kupuna class to add to the contact newsletter list

-Rack card designed and ready to order. Corrections were made that Brandon sent in. Would

like to go ahead and order with the current logo on it and not wait on the new design.

Changes made and will order 500

-Logo: have followed up with Kanoe who is still catching up on things from her business trip to New Zealand. Have not gotten any quotes from her as to what it would cost for proposed logo suite.

-Will continue to do the updates on Guidestar when all program descriptions and budgets are received.

HA Committee

Unfinished Business

-Meeting with Ray Miller: Paula plans to meet with Ray Miller next week to discuss what is out there in the market by way of possible sites for a permanent home for MAC. Will ask about commercial and CMU zoning. If he wants to meet with MAC, the Nov BOD meeting would be the earliest

New Business

Workshops in the works (Paula):

- 1) 'Make Your Own Transverse flute' with Ted Kanemitsu (program proposal handed out) slated for Dec. Th De. 28th or Fri Dec. 29th
- 2) 'Monotype Madness': a printmaking workshop with Paula Scott (program proposal handed out) slated for Jan. 25th or Feb. 1st 2018
- 3) 'Woodblock Printmaking Workshop' : working with the Honolulu Printmaker's Society to have someone come to Molokai to do this (and to use the blocks that were donated to MAC)
- 4) Workshop or performance sometime in the 1st quarter of 2018: working with Hawaii Ballet Company to bring a couple of dancers out to do community performances at the elem schools and/or for the general public.
- 5) Got the approval of a \$250 cash award from Hawaii Craftsmen as a part of their 50th anniversary strategic partnership program. There are also offering 2 one year memberships as other prizes. Paula will bring the images with her to the HC Nov. 15th board meeting in order to select the winners. Photography of the pieces would need to be scheduled for the first week in Nov. in order to get the image files ready.

Other new business: none

Next Board Meeting: Nov 3rd at 3:00 pm

Adjourn: Moved by: Dan Seconded by: everyone else Time: 5:28 pm