

APPROVED

Molokai Arts Center
Board Meeting Minutes
July 10, 2014

Call to Order: The meeting was called to order at the MAC studio at 9:09 am

Attendees: Emillia Noordhoek, President
Greg Kahn, Vice President
Elizabeth Johnson, Acting Secretary
Dan Bennett, Treasurer
Bob Underwood, Board Member

Minutes: **Motion:** To accept the minutes of June 17, 2014 as amended. Moved by Dan, seconded by Bob. Carried unanimously. The approved minutes will be emailed to Kathy T. for posting on the web site.

Financial: Tabled.

Old Business:

1. Development Director:

- The DD will be on contract. She will invoice 2 times a month for 20 hours at \$ 20.00 per hour
- The DD will take instructions from Emillia and Greg, no one else
- Greg will work with her to develop the membership tiers
- Volunteer membership will be reviewed and reorganized.
- DD should review the Strategic Plan, By Laws, and all pertinent MAC documents
- DD will have access to email, web site, drop box, etc.
- The grant schedule will be reviewed, and she will work with Kim on Quick books with a target date that DD could take over some financial duties by the end of this year.
- DD will be responsible for the marketing of programs and events.

2. Children's art Class: There will be no performing arts program this summer, possibly during the first school intercession.

3. Discussion with DD: Helen joined us at 10:00 am. and the above points were discussed. In addition, she will possible attend a meeting(s) regarding the MAC after school program. She extended an invitation to MAC to participate in Kualapuu School's "friend raiser" event September 6. It was suggested that the membership plan be submitted to the Board by September 10 for discussion at the September 20 Board meeting.

4. Studio Manager: The studio manager will be on leave until the end of July.

New Business:

1. Board Insurance:

Motion: To purchase Director's and Officer's Insurance for the Board. Moved by Dan, seconded by Greg, carried unanimously. It will be purchased by July 15, 2014

2. Friends of Hawaii Grant: This money (\$4,000) will be used to purchase a bisque kiln and a glaze test kiln.

3. Other: The Face Book page has been closed and a new one opened. There was Discussion as to why and how this happened.

The next MAC Board meeting will be August 23, 2014 at 12:00 noon at Coffees of Hawaii. Following that, Board meetings will be the third Saturday of the month at noon at coffees.

Motion: To adjourn the meeting. Moved by Dan, seconded by Greg. Carried unanimously. The meeting adjourned at 10:52 am.

Submitted by:

Elizabeth Johnson, acting secretary