

**Molokai Arts Center
Board Meeting Agenda
6/11/13**

Call meeting to order-Dan 9:00 am

Attendance: Dan Bennett, Emillia Noordhoek, Kathy Tachibana, Greg Kahn, Audrey Newman

Minutes 5/24/15 meeting notes were emailed out by-Kathy – Emillia moved to approve/Kathy seconded- motion carried

Financial Report- Kim emailed financial reports, Emillia reviewed them. Kathy moved to approve/Greg seconded – motion carried

Old Business

1. Strategic Plan – Audrey reviewed the notes and decisions from the past strategic planning meetings. Some names were added to the list of people to include. Kathy will call LT to see if it is possible to use their conference room. Potential date is August 3-4 or 10 -11. Greg needs to check which dates he is available and will email Kathy so she can reserve the location. Larger group will be invited to participate on day 1 to help form the big picture. Core group will attend on second day to finalize the direction.
 - a. Kathy and Dan will create a list of Program Achievements
 - b. List of all places that we have funding from
 - c. List of potential funders
 - d. Emillia will provide financial information
2. Construction/Equipment Report-
 - a. Gutter repair and cabinet covering-new roof - Still trying to get the work done. Emillia will ask Maria if Coffees of Hawaii will help share the cost of repairs when she drops off the rent check.
3. MCC ceramics class - Kim has invoiced UH \$200 for Fall semester. The class will also bring in a donation from Dan Bennett of the salary he receives. ½ of that donation will be used to pay the studio manager.
4. Soup ‘R Bowl update-
 - a. Final financial report for 2013 – About \$4500 is approximately what was netted from the Soup R Bowl after the expenses were paid.
 - b. Planning for 2014
 - i. Date: March 1, 2014
 - ii. Place: Kathy will ask to reserve MCHC
 - iii. Entertainment – Dan talked to Kala Bishaw and she has agreed to perform. Emillia will ask Bob Underwood to have his group perform. Kathy will talk to Zac to see if Raiatea is a possibility. Dan will contact Sasha Man. Greg will ask Kanohowailuku Helm.
5. Recruitment for new board members
 - a. Election of new president – postponed until after strategic planning.

6. Members late in dues-letter of termination of membership. Kathy T. will call person with outstanding dues and ask them to pay before sending out the letter of termination.
7. Other- None

New Business

1. FIUF submitted by Kim asking \$1500 for clay supplies.
2. Summer jewelry for teens- Lehua Greenwell is teaching we used some of her supplies and will replace those supplies.
3. Bottle making class-Kathy Mendes. Attendance is low but we will continue the class.
4. Electronic payment of rent and electricity. Kim asked the board to vote to change the way we pay for rent and electric to electronic banking. Dan suggested same set up for gas. Greg will inquire at the bank to see if there is a way to avoid the bank fees. Decision to go electronic deferred until we determine if there is a way to avoid the fees (\$25 set up, \$10 a month, fifty cents per check).
5. Welcome new board member Greg Kahn.
6. Other-
 - a. Music class with Bob Underwood will be held at the center Mondays from 12 – 1
 - b. Print making class with Koki Foster will be held July 12, 13, 14
 - i. Emillia will confirm times of adult classes
 - ii. Kids class will replace Clay-os on July 13. The kids need to register in advance for the class.
 1. Print making will take 2 hours total so only one class
 2. No kids under 5
 - c. Grant writing – Greg will help Emillia with reviewing Atherton grant.
 - d. Donation box – Kathy is going to install a donation box at the center at the suggestion of a parent of one of the art students.

Meeting Adjourned 10:41

Next meeting July 11, 9am Molokai Arts Center